



Wamego Public Schools
1008 8th Street
Wamego, KS 66547
www.usd320.com

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*Wamego USD 320,
a progressive and
committed school district,
in a cooperative effort
with families and
community, will educate
students to be responsible,
problem-solving citizens
who produce quality work
in their individual pursuit
of excellence by offering
relevant, academically
challenging and diverse
learning experiences.*

May 5, 2020

Dear Bid Coordinator:

Enclosed is the bid sheet for various dairy items to be purchased by USD 320 for the 2020-2021 school year. The period shall begin July 1, 2020 and shall terminate on June 30, 2021. If your firm is interested in submitting a bid, please fill in the appropriate blanks, complete the Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form and return to our office c/o Laura Fails, by 2:00pm Tuesday, May 19, 2020. Bids will be opened on that date and the successful bidder will be notified by Wednesday, May 20, 2020.

The Milk Contract will also stipulate to the winning company providing five milk coolers for use at three different schools. Maintenance and repair for these five coolers will be the responsibility of the winning company.

USD320 Food Service would like escalating/de-escalating bid pricing. We will only accept bids for currently stocked items – special order items are discouraged and will not be considered.

Bids are for estimated usage and will be delivered throughout the semester on a regular basis. *USD #320 Wamego requires a minimum of two deliveries per week per school. Deliveries will be made to four locations, Central Elementary, West Elementary, Wamego Middle School and Wamego High School.*

All products specified herein shall be delivered in vehicles that are maintained in sanitary condition and properly refrigerated when refrigeration is required. A letter from the company is required to be on file explaining that they are in compliance the HACCP regulations.

Please note that we have to abide by the Buy Americas Requirement. Public Law 100-237 requires recipient agencies (i.e. USD's) to purchase only food and food products that are produced in the United States. Exceptions to the "Buy Americas" requirement are allowed when (1) the product is not produced or manufactured in the United States in sufficient and

reasonable quantities of a satisfactory quality; and 2) competitive bids reveal the cost of a U.S. product is significantly higher than the foreign product.

All bid awards are tentative depending on quality, service, and compliance with the specifications. All items shall be priced by the unit. The quantities specified in the bid are estimates only. Our School District will make a reasonable effort to fully utilize projected supplies of items. The Food Service Department does not desire eliminating competitive bidding; however, it does desire eliminating inferior, substandard grade items from entering the bid. A substitution of equal or greater value for an item awarded on the bid may be issued only if the bid price is honored at the time of delivery.

All costs for delivery, packing and freight will be paid by the vendor. The Food Service Director will have the authority to reject any and all materials that in her opinion do not comply with the specifications.

USD 320 will make payment within 3 days following the second Monday of each month. Any questions concerning the bid may be directed to the Food Service Office, 1008 8th Street, Wamego, KS 66547 or Phone Number 785-458-7801.

The contract may be canceled for cause by either party upon issuance of written notice 30 days prior to the intended date of cancellation. Cause for USD 320 to cancel shall include, but is not limited to, failure on the part of the contractor to perform in compliance with the specifications and/or contract conditions.

Sincerely,

Laura Fails
Food Service Director
failsl@usd320.com
785-458-7801

enclosures

